

Newsletter

Volume 44.1
Editor: Gail Gauvreau

McMaster University Faculty Association - September 2017



SAVE THE DATES!

MUFA General Meeting

December 11, 2017

10:00 a.m.

Council Chambers,
Gilmour Hall, Room 111

MUFA Annual General Meeting

April 25, 2018

3:00 p.m.

Great Hall,
University Club

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President's Report: The Year Ahead

I hope everyone had a productive summer and has started the new semester off well. I am happy to begin this September as the president of MUFA and I would like to take this opportunity to welcome our new members to the association and to thank our retiring members for their many years of service. The next year promises to be a busy one for MUFA and I would like to thank all of our members who serve on the executive as well as the many of you who serve on committees that help to make McMaster a better institution.

Last year the association was busy negotiating with the University administration on a new remuneration agreement. As usual in a remuneration agreement negotiation year, we polled our members prior to the start of the negotiations to try and better understand their priorities. The poll we conducted last year was more extensive than in previous negotiation years and the results indicated a diversity of interests and concerns beyond those that are negotiated as part of a remuneration agreement. In the coming year we will use the results from the poll to help us set priorities for our Association and identify items for advocacy with the University Administration.

In this report I will highlight a few of the issues that will occupy the MUFA executive in the year ahead.

FACULTY RENEWAL

Issues related to faculty renewal and complement remain very high on MUFA's list of priorities. In 2016 the MUFA Budget Advisory Committee (BAC) submitted a [report](#) which highlighted the unhealthy demographics of our current faculty complement. As the number of students continues to grow the faculty complement has not increased in proportion. The number of assistant professors is alarmingly low, particularly in some faculties. Without renewal MUFA fears McMaster will suffer. Many of the metrics that place McMaster as one of the top schools in Ontario/Canada are lagging and if we don't invest in faculty our reputation will undoubtedly suffer.



“Without faculty renewal MUFA fears McMaster will suffer.”

On a related note, MUFA continues to be interested in discussing issues related to teaching-stream appointments. The number of teaching-stream appointments is managed by an agreement reached between the administration and MUFA a number of years ago. MUFA would prefer to move to a model

where, rather than a particular number of teaching-stream appointments per faculty, there is instead a cap on the proportion of teaching appointments (teaching stream and contractually limited

appointments) that ensures that the tenure-track remains the dominant stream, reflecting our research-intensive nature (see our [letter](#) on this issue from late 2016). Discussions related to this issue have been ongoing for some time and may resurface in the coming year.

JOINT COMMITTEE

One of the important ways we work with the administration to address issues and concerns related to faculty is the Joint Committee, which meets monthly throughout the academic year. This year, MUFA representatives on the Joint Committee are Michel Grignon (MUFA VP/President-Elect, Economics and Health, Aging and Society), Elkafi Hassini (MUFA Remunerations, Operations Management), and myself (Physics & Astronomy). The administration will be represented by David Wilkinson (Provost, Vice-President, Academic, Materials Science & Engineering), Roger Couldrey (Vice-President, Administration), and Susan Searls Giroux [Vice-Provost (Faculty) English & Cultural Studies]. It is expected that there will be a new Provost appointed some time in the coming academic year which will change the composition of the Joint Committee.

Having served on the Joint Committee for the previous two years I look forward to these monthly meetings which always provide a venue for useful and productive discussions on important issues. I would like to sincerely thank my colleagues Michelle Dion, Martin Horn and Rafael Kleiman with whom I have served on the Joint Committee in the past two years. Their thoughtfulness and professionalism have set a strong example for Michel, Elkafi and I to follow.

POLICY ISSUES

One important role that MUFA plays is reviewing and providing feedback on the drafting or revision of policies that are relevant to faculty working conditions. In recent years many policies have fallen into this category including: the Sexual Violence policy, the Research Integrity Policy, the Copyright Policy, and the Policy on Discrimination and Harassment. This important work will continue as other relevant policies come under review.

Last year MUFA signaled to the administration our desire to revise sections of Tenure and Promotion Policy (the Yellow Document) related to suspension and removal as well as the Faculty General Grievance Procedure (FGGP). The latter is particularly out of date and not in line with comparable procedures of other labour groups on campus or other faculty in Ontario. MUFA believes that the scope of the FGGP needs to be widened and the composition of hearing panels should be reconsidered. MUFA has suggested that the institution of an external chair to the hearing panel could provide greater impartiality and would be better able to follow to arbitral precedent. We have consulted with the Senate Committee on Appointments and hope that an ad-hoc drafting committee will be put in place in the fall semester to begin work on a revised FGGP.

NEW BUDGET MODEL (NBM)

MUFA continues to monitor the effects of the NBM. In 2016-2017 the Budget Advisory

Committee (BAC), chaired by Khalid Nainar (Accounting and Financial Management Services), worked on understanding the consequences of activity-based budgeting at McMaster and the intangible assets that are affected by the NBM. The BAC met university administrators and also the external panel that was charged with reviewing our model. MUFA eagerly awaits the report from the external review committee and depending on its content may issue a formal response.

PENSIONS

In recent years there has been a lot of effort invested in developing a voluntary sector-wide jointly sponsored pension plan (JSPP). These efforts, involving both the Ontario Confederation of Faculty Associations (OCUFA) and the Council of Ontario Universities (COU), have been in response to concerns about pension deficits in the broader public sector in the province. MUFA and the McMaster administration have been involved in these discussions since the beginning although were not committed to participating in a JSPP. Last year it was clear that further progress could not be made on a sector-wide JSPP because of major concerns over the governance of the proposed plan. At present there are no ongoing discussions, though a small group of universities (Toronto, Queen's and Guelph) has continued on their own. Should there be any changes or updates we will keep you informed.

STUDENT EVALUATIONS OF TEACHING EFFECTIVENESS

The MUFA executive remains concerned about the way in which student evaluations of teaching are used. While feedback from students is critical, research has shown that student evaluations are often biased and not a reliable measure of the effectiveness of an instructor. We look forward to receiving a long-awaited report from the student teaching evaluations committee (chaired by Arshad Ahmad of the MacPherson Institute) and expect to have ongoing discussions with the administration regarding how teaching is evaluated.

As the year progresses there will undoubtedly be new issues and concerns which will become priorities for MUFA. The executive meets every two weeks to discuss these issues and we will provide updates as needed throughout the year. We are very fortunate at MUFA

to be supported by two excellent staff members. If you have any MUFA-related concerns you can contact Mara Giannotti or Jessica Weyman at any time in Hamilton Hall 103A or by email at: mufa@mcmaster.ca. We are looking forward to a productive year at executive meetings and through the joint committee process. If you have any questions or concerns you can reach me at mufapres@mcmaster.ca.

“...research has shown that student evaluations are often biased and not a reliable measure of the effectiveness of an instructor.”

*Laura Parker
MUFA President
2017-2018*

Passages

Heather Arthur

Nursing
July 27, 2017

Karl Kinanen

Social Work
May 19, 2017

Jean E. Westermann

Biology
July 30, 2017



Out-of-Country Benefits

The [Emergency Out-of-Country Travel Coverage](#) provides significant protection in the event of a medical emergency while travelling outside of Ontario.

Sun Life Financial partners with Allianz Global Assistance (Allianz Assistance) to provide you with 24 hour a day emergency medical travel assistance. **You, or someone with you, must call the Allianz Global Assistance 24-hour operations centre before receiving medical care. The toll-free numbers are on the Travel Card. Any invasive and investigative procedures (e.g., surgery, angiogram, MRI) must be pre-authorized by Allianz Global Assistance, except in extreme circumstances. If you don't contact Allianz Global Assistance, your claim could be reduced or declined.** For more information please refer to: <http://www.workingatmcmaster.ca/med/document/McMaster-Travel-Benefit-and-Medi-Passport-PDF7558-E-1-40.pdf>

Sun Life Financial offers a variety of ways to access information about your travel benefit including a printable travel card, a downloadable card for your Apple Wallet, My Sun Life Mobile app and www.mysunlife.ca.

Find out more about [Sun Life's](#) electronic resources.

Faculty members who are planning travel outside of the province for Research or University Business purposes and wish to apply to have their Sun Life Emergency Out-of-Country coverage extended beyond 120 days should complete the [Application for Extension of Emergency Out-of-Country Coverage Form](#) and submit to Human Resources Services at CSB-202 no later than 30 days prior to your departure date.



BENEFIT YEAR END REMINDER

Please note the benefit year end is June 30th. Please ensure all claims dated from July 1, 2016 to June 30, 2017 are submitted to Sun Life prior to September 30, 2017.

Late claim submissions will not be reimbursed.

Know Your Policies

There have been changes to many policies in the past year. It is important that you review the policies.

- [Sexual Violence Policy](#) - **NEW**
- [Policy on Discrimination and Harassment: Prevention & Response](#) - **NEW**
- [McMaster University Revised Policy And Regulations With Respect To Academic Appointment, Tenure And Promotion \[2012\]*](#) [[Tenure and Promotion Policy](#)]
 - ⇒ Revisions to Section III, clause 58 (October 8, 2014) and to Section III, clause 38 d (January 14, 2015)
 - ⇒ Revisions to Section II, clause 7 (July 1, 2015) and to SPS C4 (July 1, 2015)
 - ⇒ Revision to SPS B11 - Curriculum Vitae Requirements (April 12, 2017)
 - ⇒ Revisions to Section II, clause 4, and 4 b. (June 7, 2017)
 - ⇒ Revisions to Section III, 63, Section V, 4, Section VI, 4, 7, 15, 16 b. (June 7, 2017)
 - ⇒ Revisions to Appendix A (June 7, 2017)
 - ⇒ Revisions to SPS A4, A12 (new), C1, C2, and C4 (June 7, 2017)



Committee Structure 2017-2018

Standing Committees

Academic Affairs

Kirsten Culver, Nursing

Human Rights

Marisa Young, Sociology

Joint Committee

Laura Parker, Physics and Astronomy

Michel Grignon, Economics & Health, Aging and Society

Elkafi Hassini, Operations Management

Membership

Alison Sills, Physics and Astronomy

Nominating Committee

Laura Parker*, Physics and Astronomy

Michel Grignon, Economics & Health, Aging and Society

Martin Horn, History

Lilian Chan, Accounting and Financial Management

Patricia Strachan, Nursing

Michael Tait, Civil Engineering

OCUFA Director

Michel Grignon, Economics & Health, Aging and Society

Pension Committee

Trevor Chamberlain, Finance and Business Economics

Sherman Cheung, Finance and Business Economics

Claude Eilers*, Classics

Michel Grignon, Economics & Health, Aging and Society

Marc-Andre Letendre, Economics

Laura Parker, Physics and Astronomy

Public Relations

Gail Gauvreau, Medicine

Remuneration

Elkafi Hassini*, Operations Management

Special Enquiries & Grievances

Nicholas Kevlahan, Mathematics and Statistics

Tenure/Permanence

Peter Graefe, Political Science

Treasurer

Kai Huang, Operations Management

Returning Officer

Matheus Grasselli, Mathematics and Statistics

University Committees & Boards

Copyright Working Group

Greg Flynn, Political Science

Enrolment Management Team

Michelle MacDonald, Biochemistry & Biomedical Science

Honour M Selection Committee

Todd Alway, Political Science

McMaster Children's Centre

VACANT

Parking Appeal Board

Sherman Cheung, Finance and Business Economics

Pension Trust

Trevor Chamberlain, Finance and Business Economics

Sherman Cheung, Finance and Business Economics

Marc-Andre Letendre, Economics

President's Advisory Committee on Building an

Inclusive Committee

Kim Jones, Chemical Engineering

President's Advisory Committee on Relations with

Community

Karin Humphreys, Psychology

Rudy Heinzl Award for Excellence Committee

Peter Vilks, Strategic Management

Ad Hoc Association & University Committees

PACBIC's Employment Equity Working Group

Karen Robson

*Committee Chair

Welcome New Members

Sara Andres

Biochemistry & Biomedical Sciences

Asghar Bokhari

Computing and Software

Behrouz Bakhtiari

Operations Management

Eric Bentzen Bilkvist

Accounting and Financial Management

Michael Carter

Kinesiology

Rebecca Ganann

Nursing

David Gerry

School of the Arts

Sharonna Greenburg

Chemistry and Chemical Biology

Cathy Humphreys

Pediatrics

Alexander Hynes

Medicine

Karen Kidd

Biology & Geography & Earth Sciences

Oksana Leukhina

Economics

Cynthia Lokker

Health Evidence and Impact

Jinhui Ma

Health Evidence and Impact

Jakob Magolan

Biochemistry & Biomedical Sciences

Julien Mauduit

History

Moataz Mohamed

Civil Engineering

Rosario Monter

Mathematics and Statistics

Caitlin Mullarkey

Bachelor of Health Sciences

Jake Nease

Chemical Engineering

Francois Neville

Strategic Management

Joyce Obeid

Pediatrics

Sarah Jane Patterson

Pediatrics

Maria Pratt

Nursing

Geraldina Polanco

Labour Studies & Sociology

Veronica Rodriguez Moncalvo

School of Interdisciplinary Science

Gajendran Raveendranathan

Economics

Anthony Rullo

Pathology and Molecular Medicine

Angela Scott

Pathology and Molecular Medicine

Younki Shin

Economics

James Sikkema

Philosophy

Allison Sohanlal

Pediatrics

Ziad Solh

Pathology and Molecular Medicine

Megan Stotts

Philosophy

Jennifer Tunnicliffe

History

Li Wang

Anaesthesia

Yan Wang

Finance and Business Economics

Yun Zhou

Operations Management

Best Wishes to Retiring MUFA Members

We wish to extend best wishes to those who have retired during the academic year. We look forward to seeing them at the annual lunch in their honour (**November 27, 2017**) hosted jointly by the Presidents of the University and the Faculty Association.

Carolyn Byrne

Nursing

Luke Chan

Finance and Business Economics

Denys Decatanzaro

Psychology, Neuroscience and Behaviour

John Fox

Sociology

Mita Giacomini

Health Research Methods, Evidence, and Impact

James Gladstone

Social Work

Laila Zvejneks

Library

Ola Lunnyk-Child

Nursing

Bridget Lynch

Family Medicine

Thomas Maibaum

Computing and Software

Colleen McKey

Nursing

Anthony Petric

Materials Science & Engineering

A. Ghani Razaqpur

Civil Engineering

Byron Spencer

Economics

Debra Stewart

Rehabilitation Science

Paul Stratford

Rehabilitation Science

Joyce Tryssenaar

Rehabilitation Science

Stephen Westerholm

Religious Studies

Jeffrey Zucker

Computing and Software

Faculty Association Council

Accounting & Financial Management	Lilian Chan	Interdisciplinary Science	Hao Peng
Anthropology	Andrew Roddick	Kinesiology	Krista Madsen
School of the Arts	Vacant	Labour Studies	Robert Storey
Biochemistry & Biomedical Science	Russell Bishop	Library	Wade Wyckoff
Biology	Ana Campos	Linguistics & Languages	Vacant
Chemical Engineering	Kim Jones	Marketing	Vacant
Chemistry & Chemical Biology	Ryan Wylie	Materials Science	K. Grandfield
Civil Engineering	Ioannis Tsanis	Mathematics & Statistics	Miroslav Lovric
Classics	Sean Corner	Mechanical Engineering	Gary Bone
Communication Studies & Multimedia	Sara Bannerman	Medicine	Karen Beattie
Computing & Software	Antoine Deza	Nursing	Michelle Butt
Economics	Laura Grigolon	Obstetrics& Gynecology	Derek Lobb
Electrical& Computer Engineering	Natalia Nikolova	Operations Management	Elkafi Hassini
Engineering Physics	Rafael Kleiman	Pathology & Molecular Medicine	Laurie Doering
Engineering Technology,	K. Apostolou	Pediatrics	Sandeep Raha
English & Cultural Studies	Mary Silcox	Philosophy	Stefen Sciaraffa
Family Medicine	Matthew Kwan	Physics& Astronomy	M. Rheinstadter
Finance & Business Economics	Narat Charupat	Political Science	Greg Flynn
French	Nicholas Serruys	Psychiatry & Beh. Neuroscience	James MacKillop
Geography & Earth Sciences	N. Yiannokoulis	Psychology, Neuroscience & Beh.	Deda Gillespie
Health, Aging & Society	Meridith Griffin	Radiology	Eli Tshibwabwa
Health Policy & Management	Glen Randall	Rehabilitation Sciences	Lilian Coman
Health Research Methods, Evidence & Impact	Ellen Amster	Religious Studies	Daniel Machiela
History	Nancy Bouchier	Social Work	Christine Sinding
Human Resources & Management	Joe Rose	Sociology	Tina Fetner
Information Systems	Ali Montazemi	Strategic Management	Hongjin Zhu
		Surgery	Vacant

Observers Needed

Required: members of the Faculty Association—yes, RETIREES also qualify—to serve as observers for appeal and grievance hearings. The role of the Observer is to report on the adequacy of the procedures, with a view to making recommendations to improve relevant policies, not to comment on the conduct or the judgement of the tribunal. Hearings usually take place over one or two days. For more information, send us an email at (mufa@mcmaster.ca) or call us (905) 525-9140 ext. 24682/20297, or visit us in (HH 103A).

2017-18 Faculty Workshops

hosted by the
Office of the Vice-Provost, Faculty

These workshops expose faculty to the various management and support structures of McMaster and involve guest speakers from across campus to present key topics for career success. The format of each workshop includes a presentation followed by a wine and cheese reception and provides a great opportunity for discussion and networking across the Faculties to aid you in building cohort collegiality and potential collaborations.

New Faculty

All new faculty workshops to be held at:
Alumni Memorial Hall (University Club), West Room
3pm to 5pm

2017

Friday, September 29

Time Management and Work-life Balance

Register at: [Work-Life Balance](#)

Friday, October 20

Navigating Student Accommodation

Register at: [Student Accommodation](#)

Friday, November 17

Building Your Research Portfolio

Register at: [Research Portfolio](#)

Friday, December 8

Research & Social Media: Gaining the Competitive Edge

Register at: [Social Media](#)

2018

Friday, January 19

Teaching and Learning

Register at: [Teaching & Learning](#)

Friday, February 9

Granting and Funding Landscape

Register at: [Funding & Granting](#)

Friday, March 16

Building a Successful Team

Register at: [Successful Team](#)

Friday, April 7

Equity, Diversity and Inclusion

Register at: [Equity, Diversity & Inclusion](#)

All Faculty

2017

Thursday, October 5

9am to 12noon

Council Chambers (GH 111)

Mitacs: Funding Programs and Finding an Industry Partner

Register at: [Mitacs](#)

***Additional 2017-18 workshops to be announced in the near future

Chairs/Directors

***2017-18 workshops to be announced in the near future

*If you have any questions, please contact
Jill Axisa*

Director, Faculty Leadership and Development

axisaji@mcmaster.ca

ext. 24619



We hope to see you at the workshops!

McMaster Experts web platform set to launch this fall

Sharing McMaster's research expertise and searching for a McMaster expert is about to get a lot easier, thanks to a new institutional initiative set to launch this fall.

The new web platform, known as McMaster Experts, is designed to offer users quick and easy access to the University's vast research expertise. It will launch in tandem with the University's newly branded Brighter World research stories website.

McMaster Experts is a joint initiative between Research & High Performance Computing Support (RHPCS) and the University Library, and supported by the Office of the Vice-President, Research, the Provost, Communications and Public Affairs, and University Technology Services.

Project leads, Ranil Sonnadara, Executive Director, RHPCS, and Vivian Lewis, University Librarian, have been overseeing the development of the database, currently in a pilot phase, for the last year.

The technology platform supporting McMaster Experts has been incredibly successful at a number of US research-intensive schools, including Duke, Brown, Texas A&M, and Cornell – where the open-source software was originally developed over a decade ago.

"It's basically a gateway for a multitude of audiences – be they potential collaborators, media, industry, government agencies, or the general community – to tap into our rich and diverse research talent to broaden our reach, maximize the potential of our research the world over, and, ultimately, create new partnership and collaboration opportunities," says Sonnadara.

McMaster Experts will contain individual faculty profile pages structured to optimize search engine results and will include both appointment and publication information. Profiles are created automatically using a software program that reads Human Resource information (name, appointments, contact info) from Mosaic, and then gathers publication information for each individual from licensed sources.

From there, bibliographic data is held in an internal profile (meaning that it is not publicly accessible) and faculty members will have the opportunity to validate its contents as well as select what information is displayed publicly. A sample profile can be seen at <https://vivo.mcmaster.ca/display/n87> (Note: if you are connecting from off-campus, you'll need to go through the VPN).

Lewis says this initial content is just the start, and that the platform is designed to help researchers build a dynamic profile of their research interests, collaborations and links to their media activities.

"Ideally, faculty members will see the value of being profiled on McMaster Experts, and will build on their profiles to add areas of research interests and other information related to their work."

To simplify the process, McMaster Experts recognizes the Open Research and Contributor ID (ORCID) – a unique numeric identifier for academic researchers – that is recognized internationally. When an author is registered with ORCID and uses their unique ORCID number when publishing, McMaster Experts will automatically validate publications on their behalf.

Sonnadara says the project team is pleased with the progress and response to date, and encourages all faculty members to expand on their profiles, noting that the project team will offer faculty members assistance to do this themselves, and work with Faculties and Departments to create local support.

"McMaster Experts will be at its best when all of our stellar researchers are fully profiled," he says. "Giving the world access to our immense expertise will open up incredible opportunities for our researchers and will help us to share our knowledge and develop collaborations domestically, internationally and globally."

To learn more about McMaster Experts, please contact Project Manager, Meighan Colterjohn at coltermm@mcmaster.ca.



45th Annual OCUFA Teaching and Academic Librarianship Award 2017/2018 Call for Nominations

Each year, OCUFA recognizes outstanding teachers and academic librarians in Ontario universities through its Teaching and Academic Librarianship Awards. The recipients are selected by the OCUFA Teaching and Academic Librarianship Awards Committee.

Categories

- Teaching, in the context of the OCUFA awards, embraces virtually all levels of instruction – graduate and undergraduate teaching, continuing education and faculty development. Similarly, proficiency in teaching may extend well beyond the classroom, the laboratory or the faculty member’s office. Activities such as course design, curriculum development, organization of teaching programs and other significant forms of leadership are often important contributions to the instructional process. Those who excel in any of these are eligible for the OCUFA Teaching Awards.
- Academic librarianship, in the context of the OCUFA Awards, embraces all aspects of librarianship that contribute to the scholarly achievement of all members of the university community. Activities such as development and delivery of services, provision of educational materials, collection development and management and other contributions to academic librarianship are important to the intellectual functioning of the university. Those who excel in any of these are eligible for an OCUFA Academic Librarianship Award.

Recipients of OCUFA Teaching and Academic Librarianship Awards are guests of OCUFA at a special awards ceremony, where they are presented with a citation and gift to commemorate their achievement. OCUFA pays accommodation and travel costs from the home university for each recipient and a guest to attend the awards ceremony.

Eligibility

The OCUFA Teaching and Academic Librarianship Awards recognize individuals with exceptional contributions to the higher education community. Group nominations are *not* accepted.

A candidate must meet both of the following prerequisites to be considered:

1. Candidate is a member of an OCUFA affiliated faculty association
2. Candidate was not previously nominated **or** Candidate was nominated in a previous year, but did not win **or** Candidate was nominated twice consecutively, but did not win. At least two years have passed since the last nomination.

Continue on next page...

Posthumous nominations can be made for those who passed away in the award year. For example, if the award year is 2015-2016, nominations can only be made for those who passed away between July 1, 2015 and June 30, 2016.

The Nomination Process

1. A 1-2 page statement of support is completed by a nominator (or a group of nominators) who can attest to the nominee’s exceptional commitment to the higher education community. Nominations can be submitted by members of faculty (including Chairs and Deans), librarians, students or alumni.
2. Nominators submit the nomination statement to mi@mcmaster.ca and mufa@mcmaster.ca by **December 15, 2017**.
3. The MacPherson Institute will review and consult with the MUFA Executive on nominated candidates for the OCUFA Award. MUFA will notify those individuals who have been shortlisted.
4. The MacPherson Institute will contact the nominees in early February and work with them to develop and submit a nomination brief by late May (exact date TBA) according to the [OCUFA award’s guidelines](#).

Having Issues with your Classroom? Where you can get help!

McMaster’s goal is to provide a comfortable learning environment for everyone. As a result, if you are experiencing problems with your classroom, please refer to the chart below for who to contact in order to get it resolved.

Problem	Contact
Classroom has broken furniture, no chalk or lighting problems	<p>Facility Services Customer service desk, ext. 24740 or by email at clerks@mcmaster.ca. Hours of operation: Monday to Friday, 8:30 a.m. to 4:30 p.m. Highlight the concern is for a classroom, to distinguish the problem priority.</p> <p>OR alternatively you can submit an online service request through Mosaic Maintenance Management modular using the service Request wizard. The online service request type should be identified as “classroom cleaning or classroom repairs”.</p> <p>Contact the UTS department to gain access to the Mosaic Maintenance Management Module.</p>
Scheduling issues or disconnects between class size and room capacity	Registrar's Office at Ext. 24453 or bookings@mcmaster.ca
Classroom Audio Visual Concerns	Classroom Audio Visual Services, Ext. 22761 or equipbkg@mcmaster.ca
Classroom emergencies after 4:30 p.m. – such as no heat, locked classroom, broken water pipes.	Security, Ext. 24281 or security@mcmaster.ca

Classroom Audio Visual Services (CAVS) – Info Sheet 2017-2018

Technical Support – 905-525-9140 x 22761

Monday to Friday: 8:00 am - 4:30 pm
 Student Evening Support: 4:30 pm - 7:30 pm (Fall & Winter terms only)

Contacts

Melissa Elliot x 22761	equipbkg@mcmaster.ca	General Inquiries & Bookings (CNH, TSH, KTH, DSB, UH) (JHE, ABB, BSB, ETB, ITB, PC, HH, GSB, T13) (LR Wilson Basement, MDCL 1st Floor) (HSC, Life Science) (Campus Back Up) Classroom IT Administrator
Kevin Andrews 905-741-9845	andrewsk@mcmaster.ca	
Ted Shaw 905-745-1538	shawed@mcmaster.ca	
Dash Gonsalves 289-684-5546	gonsalvd@mcmaster.ca	
Chris Robinson x 22095	robinc@mcmaster.ca	
Carlie Soares 905-746-0409	soarec2@mcmaster.ca	
Otto Geiss 905-741-5125	geisso@mcmaster.ca	

Classroom Directory

Check out the **Classroom Inventory Directory**: <https://library.mcmaster.ca/cavs/class-dir/all>

This directory is updated regularly. It provides a list of classrooms, including photographs and descriptions of each classroom, as well as a list of the available A/V equipment for each classroom, and equipment use manuals for this equipment. You will need to use VPN to access this directory from off campus (<http://www.mcmaster.ca/uts/selfservice/vpn.html>)

Please note: Only Registrar controlled classrooms are supported by CAVS.

Booking Equipment

Make sure you book any equipment you wish to use so we can make sure it is available when you need it, especially if you need this for evening classes.

The equipment booking form can be found at <https://library.mcmaster.ca/cavs/booking>

Available equipment: data projectors, PA systems, overheads, etc.

Please note: We DO NOT provide computers or laptop adapters/dongles.

Access codes and lock combinations

Access codes, in-class computer usernames/passwords and lock combinations **have not been changed this year**. Lock combo = 4513. Give CAVS a call at x 22761 if you need help.

All permanent equipment is controlled from a Black Box on the wall. AV Closet, or a Podium. You will receive the combination by return e-mail when you book your equipment.

Lecture Capture

Want to capture your lecture so that students can access it later through A2L? A list of classrooms with this technology and instructions on scheduling this service can be found at <http://library.mcmaster.ca/cavs/updates/echo-360-cloud-platform>

OCUFA's 152nd Board of Directors meeting

On Saturday, May 13, OCUFA held its final Board of Directors meeting for the 2016-17 academic year. The day was an opportunity to discuss recent developments in higher education and review the organization's current priorities: university funding, contract faculty and faculty complement, university governance, and faculty pensions. During a special lunchtime reception, board members celebrated the winners of the OCUFA Service Award and Henry Mandelbaum Graduate Fellowships.

CONTRACT FACULTY AND FACULTY COMPLEMENT

The Contract Faculty and Faculty Complement Committee have been hard at work this spring to keep fairness for contract faculty on the agenda. On March 3, OCUFA hosted a social media day of action to highlight the issues facing contract faculty and put pressure on university presidents and boards of governors to make changes. Supporters from faculty associations, OPSEU, and CUPE all took part.

Later in March, special events were held at Western and Windsor to build solidarity between contract and tenure-stream faculty. These events featured comedy, music, and opportunities for faculty to get to know each other. For more information on these events, click [here](#) and [here](#).

OCUFA continues to support the Fight for \$15 and Fairness campaign. OCUFA representatives attended a provincial strategy session this spring and co-chaired a caucus of faculty, students, and staff that are involved in the campaign across the province. As part of this initiative, a panel featuring York University Faculty Association President Richard Wellen, Contract Faculty and Faculty Complement Committee Chair Fran Cachon, and OCUFA Vice-President Gyllie Phillips discussed the important role faculty can play in the Fight for \$15 and Fairness. To learn more about what you can do, [click here](#).

UNIVERSITY FUNDING

The 2017 Ontario Budget was tabled on April 27 and, unfortunately, failed to make much-needed investments in the province's universities. The budget includes no new university operating funding for the next three years. Adjusted for inflation, this will amount to a six per cent

funding decline in real terms and means that the major investments made through the government's 2006 Reaching Higher framework will have been effectively reversed by 2019. This represents a troubling erosion of public financial support for Ontario's universities which threatens the quality of education and will cause Ontario to fall even further behind other provinces in public per-student funding. [Read OCUFA's complete post-budget analysis here](#).

As the Ministry of Advanced Education and Skills Development moves ahead with the implementation of a new funding model for Ontario universities, questions remain unanswered about exactly how some of that funding will be distributed. OCUFA continues to caution against the use of punitive performance based funding and will advocate against the use of metrics that harm faculty, students, and institutions.

In addition, faculty have been quite concerned with the lack of consultation during the second round of SMA negotiations (SMA₂), which are currently underway. Government has not required institutions to consult with their campus communities and so, in many cases, these agreements are being negotiated without input from faculty, students, or other members of the university community. OCUFA is supporting associations that want to engage in the SMA negotiation process through the sharing of information about developments on different campuses and by drawing attention to the inadequacy of the consultation process.

UNIVERSITY GOVERNANCE

University governance continues to be a concern for members. To help develop strategies for supporting collegial governance, OCUFA has been hosting a series of conference calls where participants can share developments on their campuses.

In March, OCUFA co-sponsored a conference on governance hosted by the Confederation of University Faculty Associations–British Columbia in Vancouver. The conference focused on the role of faculty associations as unions and collective bargaining. To read more about the conference, [click here](#).

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Many of these issues were on the agenda at OCUFA's Advocacy Day on March 1. University faculty from across Ontario gathered in Toronto to participate in a day of advocacy at the Ontario Legislature. Twenty-three faculty ambassadors spent the day meeting with over 35 Members of Provincial Parliament and discussing the four priorities detailed in OCUFA's [2017 pre-budget submission](#). To read more about OCUFA's 2017 Advocacy day, [click here](#).

PENSIONS

OCUFA continues to support faculty association pension needs, including working with sector partners to build a voluntary jointly-sponsored pension plan (JSPP) for university faculty. The development of the JSPP continues to progress, with representatives from the University of Guelph, Queen's University, and University of Toronto meeting on a regular basis.

OCUFA's Collective Bargaining Committee has been hosting special meetings with chief negotiators focused on building capacity and knowledge about pension issues and possible changes to solvency rules that may be introduced by the provincial government later this year.

OCUFA EXECUTIVE ELECTIONS

During the meeting, the OCUFA Board of Directors elected the organization's executive for the 2017-18 academic year.

As of July 1, the new executive will be comprised of:

- President: Gyllian Phillips (Nipissing University Faculty Association)
- Vice-President: Rahul Sapra (Ryerson Faculty Association)
- Treasurer: Glen Copplestone (King's University College Faculty Association)
- Members-at-large: Michael Attridge (St. Michael's College Faculty Association)
Diane Beauchemin (Queen's University Faculty Association)
Sue Wurtele (Trent University Faculty Association)
- Chair of the Board: Kate Lawson (Faculty Association of the University of Waterloo)

As President Judy Bates and Chairperson Brian Brown are finishing their terms of office, a special reception was held the night before the board meeting where they were thanked for their years of dedication, leadership, and hard work.

AWARDS CELEBRATION

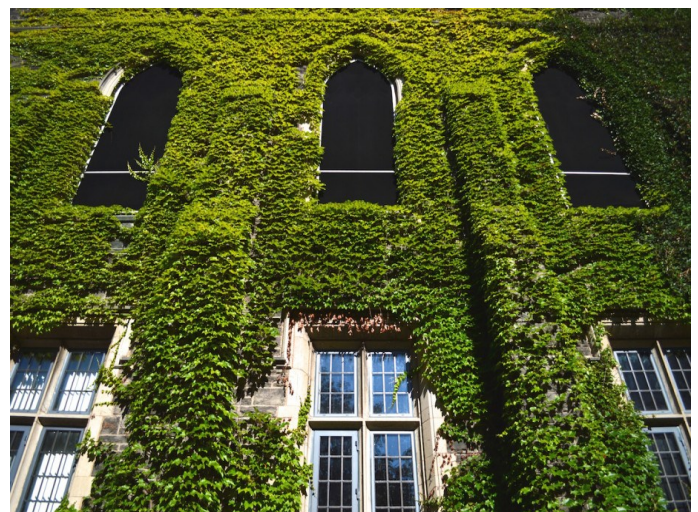
Finally, a special awards luncheon provided an opportunity to celebrate four individuals whose contributions have enriched Ontario's universities and their communities.

York University professor Craig Heron and Lakehead University professor Glenna Knutson were honoured with OCUFA Service Awards for the work they have done to strengthen OCUFA and advance the interests of professors and academic librarians across the province.

University of Guelph PhD student Laura Jane Weber and Laurentian University Masters' student Beaudin Bennett were then honoured with Henry Mandelbaum Fellowships for their excellence in scholarship and community engagement.

The luncheon wrapped up with a special presentation from 2016 Mandelbaum Fellowship winner Karen Marie Olsen Lawford who shared her work on the gap in maternal health care for First Nations women who live in northern communities.

The next OCUFA Board of Directors meeting will be held in October.



'Distinguished University Professor' title to be conferred on five McMaster faculty members

Five outstanding faculty members have been recognized as 'complete scholars' with the title of Distinguished University Professor.

Barry Allen (Philosophy), Michael Brook (Chemistry), Bruce Gaulin (Physics and Astronomy), Laurel Trainor (Psychology, Neuroscience and Behaviour) and John Kelton (Executive director of the Michael G. DeGroot Initiative for Innovation in Healthcare) have all been conferred the title.

Those named Distinguished University Professors must have demonstrated an outstanding and sustained research record that demonstrates international impact, excellence in teaching and a history of service to the community.

No more than two per cent of all full-time faculty can hold the title.

The five faculty members will be formally recognized at this year's Spring Convocation ceremonies.

Convocation SAVE THE DATES!

Fall 2017:

Thursday, November 16, 2017, 9:30 a.m.

Faculties of Business, Humanities, Social Sciences, and Arts & Science Program

Thursday, November 16, 2017, 2:30 p.m.

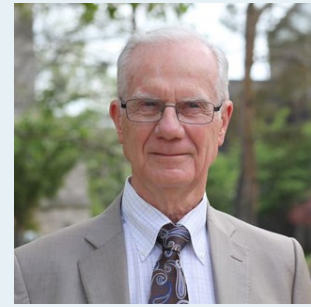
Faculty of Health Sciences

Friday, November 17, 2017, 9:30 a.m.

Faculties of Engineering and Science

An invitation for Faculty to attend convocation and join the Academic Procession will be sent once the online registration opens.

Volunteers are welcomed! For anyone interested in volunteering at the convocation ceremonies, please contact conv@mcmaster.ca directly.



McMaster's Longest-Serving Faculty Member Retires

In 1966 at McMaster University, Henry Thode was president, there were just 4000 full-time students on campus and only five teaching buildings, sports jackets and ties were giving way to jeans, and a bright young PhD economist named Byron Spencer was hired as an assistant professor in McMaster's newly created Economics Department.

Now, after 51 years, Byron Spencer is retiring. Faculty, staff and students recently celebrated both his prolific career and the many contributions he has made to McMaster over his long career.

As one of Canada's leading economic demographers, Spencer authored, or contributed to, 48 books, well over 100 research articles and working papers, and has attracted millions of dollars of research funding to support innovative, inter-disciplinary research.

During his accomplished career, Spencer served in a number of capacities within the university, the profession, and the policy community. Spencer, for instance, served for 4 years as University Bedel, served as President of the Canadian Population Society, and the Executive Director of the Statistics Canada Canadian Research Data Centre Network, and served on the Ontario government's Advisory Council on Pensions and Retirement Income.

Five Faculty Members Recognized as Outstanding Teachers

Five McMaster faculty have been recognized for their commitment to teaching with a President's Award for Outstanding Contributions to Teaching and Learning.

Anna Danielova, Chad Harvey, Felicia Vulcu, Konstantinos Apostolou and Sandeep Raha were honoured with the award, which recognizes their contributions to education through innovation, continued excellence in teaching, and enhanced student learning.

Outstanding contributions to teaching and learning may be demonstrated by evidence of the intellectual growth of students and enhanced student learning that results from innovative teaching in the classroom, the mentorship of students through involvement in research or practical experience, the development of novel and effective educational materials, or leadership that promotes teaching and learning at McMaster.

As a finance instructor, Danielova has consistently achieved high student evaluations for her approachable and effective teaching practices, finding ways to make complex financial material accessible for students who have historically found the program extremely difficult.

Students have consistently identified Danielova as one of the most important instructors they encountered in the course of their studies, stating her influence and support as key contributing factors to their decisions to pursue careers in finance.

Harvey is a core member of the teaching team for the University's award-winning Integrated Science Program, where students learn science through a hands-on, research-based model with self-directed learning opportunities.

Whether on a local trip to Cootes Paradise or a cross-border excursion deep into the Kentucky caves, his ability to intertwine classroom learning into field trips and labs has helped students make meaningful connections between theory and the natural world.

Through her work in the Biochemistry and Biomedical Sciences Program, Vulcu's passion, student-focus, and

innovative teaching has spanned laboratory, lecture, and online course formats.

Committed to making learning environments and materials more accessible, inclusive, and inquiry-based for students, Vulcu developed a series of "bootcamps" and "need-a-boost" tutorials to ensure that equivalent learning experiences and resources were available for the academically diverse student population that comprises the BDC Program.

Apostolou leads the Process Automation Technology Program in the W. Booth School of Engineering Practice and Technology. He has been recognized six times on the Dean of Engineering's Teaching Honour Roll, recognizing faculty who achieve the top 20 overall teaching evaluations each term.

His teaching is motivated by a deep commitment to help students excel by building capacities that are responsive both to the demands of professionalization and civic engagement.

Raha is the Co-Founder and current Director of the first Children's University program in Canada, the McMaster Children and Youth University (MCYU) in the City, which has enhanced community partnerships and learning forums, and is currently deployed in public libraries, community centres and public schools throughout Hamilton.

Raha's passion for multidisciplinary teaching is also reflected in the innovative training program he helped to design and implement, which provides McMaster students with opportunities to gain a working knowledge of curriculum design, community engagement and project management while refining their skills through practical experience in the community.

Recipients of the award were recognized at Spring Convocation and receive a financial honorarium as well as membership in McMaster's community of award-winning educators, known as the McMaster Teaching Academy.

Upcoming Service Satisfaction Survey UniForum@McMaster Program

McMaster is taking part in a multi-university comparison of administrative services that support the academic mission, both centrally and in the Faculties. The data will allow us to better understand how the university is organized to deliver services. It will give us insight into how different activities and services support our teaching and research mission.

This is an important strategic initiative and will provide the University with access to consistent and reliable data and benchmarking against other similar universities within Canada and globally. This information will help inform the University where opportunities for change exist. It will highlight where improvements to services may be required to ensure they are efficient, effective and delivered to a high standard.

The UniForum program is supported by an Australia-based firm Cubane Consulting. Cubane has developed the UniForum program over the past 7 years with university participation from Australia, New Zealand, UK and Canada.

SURVEY PARTICIPATION

Collection of the underlying data has been underway for the past four months. In October, faculty members will be asked to participate in an online Service Satisfaction Survey. This survey will provide important information on the effectiveness of services and will help the University to identify services where improvements may be required. Your involvement is a very important part of this initiative and we encourage you to participate.

If you have further questions, visit the website <http://www.mcmaster.ca/uniform/> or contact the Program Team at uniform@mcmaster.ca.

UniForum Steering Committee Members:

VP Administration – Roger Couldrey
 Provost and VP Academic – David Wilkinson
 AVP, Academic, Faculty of Health Sciences – Susan Denburg
 Program Manager – Kathy Denney
 Project Manager – Diana Parker
 Director, Communications – Gord Arbeau



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